

TECHNICAL SPECIFICATION FORM

Romania – Ministry of National Education and Research – Externally Financed Projects Management Unit

Quotation: NCS 3/3-2

Quotation Name: Restaurant and catering services
Provider Name:

TARGET SPECIFICATIONS		PROVIDER'S SPECIFICATIONS
1.	Lunch on June 14th, 2016 for 75 persons	
1.1	Organized at the workshop premises, as buffet with:	
1.2	Min. ten choices of which three choices of salad	
1.3	Main course (min. three choices)	
1.4	Side dish (min. three choices)	
1.5	Bread	
1.6	Dessert (min. three choices)	
1.7	Nonalcoholic drinks (soda drinks 2 x 1/4 liter per person – Coca Cola or Pepsi Cola and Fanta or Mirinda)	
1.8	Coffee including sugar and milk	
1.9	Still and sparkling water	
1.10	Napkins and glasses	
2.	Coffee break on June 14th, 2016 for 75 persons	
2.1	Coffee	
2.2	Still and sparkling water	
2.3	Tea	
2.4	Pastry products (sweet, salty)	
2.5	Milk for coffee	
2.6	Sugar	
2.7	Napkins	
2.8	Glasses	
3.	Set-up and personnel	
3.1	At least four persons for the entire workshop, of which one as project manager and one as translator (Romanian to English and English to Romanian)	
3.2	Tables for buffet and coffee station	
3.3	Cocktail type tall tables	
3.4	Ceramic crockery and stainless steel cutlery	
3.5	Simultaneous interpretation system including transmitter, receiver and headphones for 75 participants.	

Date:
Signature: